

**New Shoreham Recreation Board  
Tuesday, September 20, 2011  
Town Hall Meeting Room, Old Town Road  
8:15 a.m.**

**Present:** Chair John Cullen, Members Sarah Cook, Gail Heinz and Alternate Kristin Baumann. Absent: Ann Hall, Tim Clark, and Alternate Christopher Willi. Also present were Recreation Director Robert Closter and Deputy Town Clerk Millie McGinnes for the recording of minutes.

Chair John Cullen called the meeting to order at 8:20 a.m.

**Public Comment**

There was no public comment.

**Approve Minutes for April 12, 2011**

A motion was made by Mr. Cullen and seconded by Ms. Heinz to approve the minutes of April 12, 2011. The motion carried with all in favor.

3 Ayes (Cullen, Heinz, Cook)    Nays 0    4 Absent (Hall, Clark, Willi, Baumann)

**Correspondence**

There was no correspondence.

**Old Business**

**(a) Fred Benson Town Beach Conceptual**

Director Closter reported that Northeast Collaborative was selected as the firm to produce the conceptual plans for the Town beach house. He noted that a beach task group has met with the architects multiple times and has almost reached a consensus on a floor plan. He noted that he expected the plan would be presented to the public at an October Town Council meeting.

Ms. Baumann joined the meeting at 8:26 a.m.

**(b) Skating Rink**

Mr. Cullen stated that he will have elevations of the school field soon in hopes it would provide a level area for the placement of the skating rink. He noted that he hoped to set up the rink by early December. He further noted that last year the skating rink did not affect the grass underneath it.

**New Business**

The agenda was amended to address Heinz Field first.

**(c) Heinz Field**

Mr. Closter reported that the well was coming along and they were currently waiting for electrical service. He noted that Kirk Littlefield has offered to run a waterline to the infields.

From the audience, Soccer Coach Kirk Littlefield spoke regarding the condition of Heinz

Field. He explained that the field had not been mowed for three weeks prior to the first home game and the clumps of grass required raking volunteers. He stated that he has mowed and raked the field twice himself. Mr. Closter explained that the field maintenance was included in the Highways Department budget this year and the department was taxed with too many duties. It was decided to discuss the issue with Town Manager Dodge and send a letter to the Town Council explaining the conditions and asking for a better planned and funded maintenance program for next year. Mr. Closter and Mr. Cullen will work on the letter.

The board members warmly thanked Kirk Littlefield for his help with the field.

**(a) Summer Recap**

Director Closter distributed a financial recap of the summer programs. He reported that the beach was busy, up \$12,000 in revenue, with staffing and normal expenses coming in on budget. He explained that due to costs associated with a fouled waterline, they would be over budget. Mr. Closter further noted that, due to staffing issues, there were no lifeguards on duty the last two weeks the beach was open. Signs were posted and announcements were made at the beach. He explained that the beach is not required to have lifeguards on duty, as they don't charge for parking.

**(b) Programs**

Mr. Closter reported that the Triathlon was a huge success. He stated that he will try a morning start next year with more participants. This year the race was fully booked by May.

Mr. Closter reported that both the sports leagues and Camp Mohegan were great. Camp Mohegan had one week in which enrollment was five less than anticipated. Ms. Cook stated for the record that the staff and the programming at Camp Mohegan were exceptional.

**Other Business**

The Town signed a lease with the Harbor Baptist Church for the recreation center. The center will open after Columbus weekend. Mr. Closter will talk with Town Manager Dodge and Reverend Hollaway regarding the current condition and cleanliness of the area.

The Board members welcomed new member Kristin Baumann.

With no further business to discuss, Ms. Heinz made a motion to adjourn at 9:10 a.m. The motion was seconded by Mr. Cullen and passed unanimously.

Respectfully submitted  
Millie McGinnes

Minutes approved: October 18, 2011